



May 2019

Dear Artisan:

This year marks the 37th annual In The Street festival, Frederick's favorite block party!

The planning committee is excited to announce that this year's festival is scheduled for **Saturday, September 14th**, 11 AM to 5 PM.

In The Street is a celebration of downtown Frederick revitalization. The Creek Side Market will showcase the amazing artistic talent we have in the region by inviting local artisans to sell their hand-crafted wares.

You are invited to participate in the **Creek Side Market**. Participants will be located along the Carroll Creek Linear Park, between Market Street and the suspension bridge. Vendors will be placed on both the north and south sides of the linear park.

All participants are required to be set up by 11 AM. Each vendor will be given the option to remain open until **5 PM OR 6 PM**. Vendors are being offered the opportunity to remain open for business for one hour past the official closing time of the event, which is 5 PM. Remaining open until 6 PM will allow vendors to capture the foot traffic generated by the Up The Creek Beer and Wine Garden, held at the Carroll Creek Amphitheater, which begins at Noon and continues to 9 PM.

Enclosed is your application for the event. Each artist will be allotted a space that is approximately 10' x 10' along Carroll Creek. This location will serve as the perfect backdrop for your handmade arts and crafts.

We are thrilled with this venue, but want you to be aware that you will not be able to pull your vehicle directly up to your booth space to load or unload. We will have a golf cart available in the morning, and will be happy to assist each vendor with set-up. **Please be aware, however, that we are unable to assist vendors with transporting supplies to vehicles following the event.** Please plan on bringing appropriate equipment and/or volunteers of your own to assist you in break down at the conclusion of the event.

Please also be aware that absolutely no vehicles are permitted on Market Street, between All Saints and Seventh Streets, between the hours of 8:30 AM – 6:30 PM. Vendors that do not comply with these regulations will not be invited to participate in any 2020 Celebrate Frederick events.

Booth space will cost \$200. **Checks should be made payable to 'Celebrate Frederick.'** All spaces are outside. TENTS, TABLES AND CHAIRS ARE NOT PROVIDED. **In addition, please note that electricity is not provided.** The booth price includes your permit fee for sales, as required by the City of Frederick.



All items offered for sale must be handcrafted by the individual renting the space, and the individual renting the space must be present as the exhibitor. *All exceptions to this rule must be pre-approved by the Creek Side Market Committee.* No commercially made items may be sold. Each applicant must submit at least 2 photos of his or her work for the jury process. Please be sure to send photos of all the different items you wish to sell, and be sure that every item can be easily identified in the photos. Hard copies and electronic files are accepted. Electronic files can be emailed to jmartin@cityoffrederick.com.

FYI: In the past, many of the artisans involved discovered that lower priced items sold best at this event. You will see the most success with price points under \$10.

The deadline for applications is **Friday, June 21st**. This application is subject to final approval by the In The Street planning committee.

If interested, please complete the enclosed application and return it, with the registration fee, by **Friday, June 21st** to:

In The Street Creek Side Market
c/o The City of Frederick Office of Special Events
121 N. Bentz Street
Frederick, MD 21701.

If you have any questions, please feel free to contact the Office of Special Events at 301-600-2844. We look forward to your participation in our Creek Side Market at In The Street 2019!

Sincerely,

A handwritten signature in black ink that reads "Hailey Johnson".

Hailey Johnson

Events Coordinator | Celebrate Frederick, Inc.
City of Frederick Office of Special Events
301-600-2844 (p)
121 N. Bentz Street, Frederick, MD 21701

Enclosure: Application



2019 CREEK SIDE MARKET PARTICIPATION FORM
Saturday, September 14, 2019

EXHIBITOR(S) _____

CONTACT NAME _____

ADDRESS _____

PHONE _____ EMAIL ADDRESS _____

WEBSITE _____

MARYLAND RETAIL SALES TAX NUMBER OR SOCIAL SECURITY NUMBER _____

DESCRIPTION OF ITEMS FOR SALE (PLEASE LIST EVERYTHING YOU PLAN TO SELL)

Please check one of the following:

_____ I will have my booth operational by 11AM, and will remain open until **5 PM**

_____ I will have my booth operational by 11AM, and will remain open until **6 PM**

I certify that all of the items to be offered for sale have been handcrafted by me, or by the above named organization. I agree to indemnify and hold harmless In The Street, Celebrate Frederick, The City of Frederick and the Office of Special Events against any and all liability for all claims for damages to property or persons arising out of or resulting from the conduct and activities of the applicant, it's agents, employees and representatives.

Signature _____ Date _____

Please return this form with your check, made payable to 'Celebrate Frederick', to:
In The Street Creek Side Market
c/o The City of Frederick Office of Special Events,
121 North Bentz Street, Frederick, MD 21701

APPLICATION SHOULD BE RECEIVED BY FRIDAY, JUNE 21st!

Questions?

Call the Office of Special Events at 301-600-2844.

FOR OFFICE USE ONLY		
Payment Type: Cash Check MO		
Payment Info: _____	Event: _____	Event: _____
Amount: \$ _____	Account #: _____	Account #: _____
Date: _____	Allocation: \$ _____	Allocation: \$ _____