

This year marks the 43rd annual **In The Streets** festival - Frederick's favorite block party! In The Streets is scheduled for Saturday, **September 13, 2025 (11 AM – 5 PM)** – the second Saturday of the month – and is held on Market Street, from Carroll Creek to Seventh Street, and along the Carroll Creek Linear Park.

Vendor spaces are filled on a first-come, first-served basis. Past participation does not guarantee placement at this year's festival. **Market Street and Downtown Frederick restaurants will receive priority.**

The vendor selection process, menu approval, and location assignments are as follows:

- 1st priority - Market Street/Downtown Frederick Restaurants
- 2nd priority - Frederick City Restaurants
- 3rd priority - Frederick County Restaurants
- 4th priority - Outside of Frederick County Restaurants

FOOD VENDOR FEES

Fees are based on restaurant/food vendor location. *If applying for the non-profit rate, vendors are required to supply proof of non-profit status.*

BOOTH SIZE	MARKET ST.	DOWNTOWN**	CITY	COUNTY	OUT OF COUNTY
10' x 10' – For Profit	\$50	\$300	\$350	\$400	\$450
Up to 10' x 20' – For Profit	\$300	\$600	\$700	\$800	\$900
10' X 10' – Non-Profit	\$50	\$200	\$250	\$300	\$350
Up to 10' x 20'– Non-Profit	\$150	\$400	\$500	\$600	\$700

****Downtown Frederick** restaurants include establishments located within the boundaries from East to Bentz Streets, and 7th to South Streets, plus Everedy Square.

APPLICATION DEADLINE & SUBMISSION INFORMATION

Vendors who wish to be considered for this year's event must submit the following information:

- ☐ Completed Application Form and Signed Hold Harmless Agreement Form
- ☐ Cash, Check, Money Order, or Credit Card Vendor Fee Payment
 - Checks are payable to 'Celebrate Frederick, Inc.'
 - A 3% processing fee applies to credit card payments. *Please call 301-600-2844 to pay over the phone.*
- ☐ Certificate of Insurance listing **The City of Frederick, Celebrate Frederick** and the **In The Streets Committee** as additional insured. Requirements of coverage will be \$1,000,000.00 (one million dollars) product liability coverage and \$1,000,000.00 (one million dollars) personal injury coverage.
- ☐ Photo identification of the individual who will be ON SITE the day of the event.
- ☐ Photo of proposed booth set-up.

Please forward your completed application materials & payment to the Office of Special Events:

- o Email: adavey@cityoffrederickmd.gov
- o Mail: Office of Special Events
Attn: In The Streets
121 N. Bentz Street
Frederick, MD 21701

- Applications are due by **Monday, June 2.**

A late registration fee of \$15 is assessed to applications received after this date, if space is available.

- **No additional applications will be accepted after Monday, July 7.**

RULES & REGULATIONS

Detailed below are the rules and regulations for food vendors interested in participating in the 2025 In The Streets festival in downtown Frederick, Maryland. Failure to comply with the rules below will result in your business being removed from the event and all future Celebrate Frederick events.

I. **EVENT HOURS**

- 1) Food Vendor Hours of Operation: Saturday, September 13, 2025, 11 AM – 5 PM.
- 2) Load-in:
 - a. Set-up begins at 7 AM. Vehicles are not permitted on Market Street starting at 8:30 AM. Vendors are responsible for providing their own set-up (i.e., tables, chairs, tents, electricity).
 - b. Generators may not start until 9 AM. Please remember that residents live within the festival site. Loud generators are not permitted. **Electrical needs are the responsibility of each food vendor.**
 - c. **Market Street Mile.** The Market Street Mile will pass by your vendor stand between 8:45 – 10:30 AM. Please keep all supplies (including tenting) within a parking space width away from the curb during the run. After the final heat of runners has passed your booth, you may move your tenting up to the full ten feet beyond the curb. (Your assigned block captain will inform you of this.) Please be mindful of the runners, many are families.
- 3) Breakdown:
 - a. Breakdown begins promptly at 5 PM. All vendor equipment must be off Market Street by 5:45 PM. (This may mean stacking supplies on the sidewalk until a vehicle is allowed into the area for pickup.) No vehicles are allowed on Market Street until after the street sweepers have passed your block. To avoid waiting until they've passed, vendors are encouraged to hand truck their supplies to their vehicles.
- 4) No Refunds: In The Streets is a rain or shine event. We do not offer refunds.

II. **BOOTH ARRANGEMENTS/RESTRICTIONS**

- 1) Booth Space: Space requirements must be indicated on your application form. **BOOTHS CANNOT EXCEED PROVIDED SPACE.**

- 2) Booth Set-up: A photo of your proposed booth set-up is required. Photo must accurately reflect all elements of proposed set-up for committee review. Elements not clearly shown in the photo may not be permitted the day of the event.
- 3) Booth Location:
 - a. Market Street restaurants will be in front of their storefronts.
 - b. The location of food vendors not located on Market Street is determined by the committee. The committee will space out vendors selling similar food items.
- 4) Only one restaurant/food vendor is permitted per booth.
- 5) Vehicles:
 - a. Motorized vehicles such as campers are not permitted in the vending area.
 - b. Parking of vehicles, trucks, or stock trailers are not permitted in the food vending area. We will provide parking as close to your stand as possible. **BE PREPARED TO HAND-TRUCK YOUR SUPPLIES TO YOUR BOOTH.**
- 6) Alcohol:
 - a. Vendors designated as Downtown, City, County, or Out of County **are prohibited** from selling alcoholic beverages.
 - b. Market Street businesses wishing to sell "to-go" beer & wine at the event must currently be licensed to sell "to-go" beer & wine within their establishment. If this applies, then the vendor **must apply for a special extension of their licensed premise.** (See V., 2.)
- 7) Non-Food Sales: No souvenir items may be sold by any food vendor (i.e., t-shirts, hats, buttons, balloons, cups, etc.) unless approved by the committee.
- 8) Trash:
 - a. Vendors shall provide at least one trash receptacle outside their booth for public use. Vendors are responsible for the upkeep of this receptacle. Vendors are responsible for disposing of all trash and grease.
 - b. Grease Disposal: Vendors are responsible for disposing of grease. Fines will incur if:
 - i. Any grease is left behind.
 - ii. Waste materials are dumped in the portable toilets or down city drains. **Any vendor doing so will be billed for cleaning.**
 - iii. Vendors who leave grease stains behind are prohibited from all future Celebrate Frederick events.

III. GREEN GUIDELINES

- 1) Recycling Bins – The City of Frederick will provide recycling bins for plastic bottles, aluminum cans, and plastic cups. Recycling will be highly visible and made available to the public with clear signage.
- 2) **NO STYROFOAM!** The use of Styrofoam is not permitted at this event.

IV. FINANCES

Maryland Sales Tax: All vendors are responsible for reporting and paying Maryland sales tax to the Maryland Comptroller.

V. APPLICATION AND PERMITS

- **Applications:** A completed application (see page 1) and payment MUST BE SUBMITTED to be considered for this event.
- **Special Event Permit:** Celebrate Frederick will provide all accepted vendors with a City of Frederick Special Events Permit in your confirmation email. This permit must be displayed during the event.

1) FREDERICK COUNTY HEALTH DEPARTMENT REQUIREMENTS

- a. **After notification of your acceptance,** all food vendors must apply for and receive a temporary food permit from the Frederick County Health Department for a separate fee of \$25.
 - i. Questions – Contact 301-600-2542 or FoodControl@FrederickCountyMD.gov
 - ii. [Application](#)
- b. **Food Inspector:** A Frederick County food inspector will be onsite to inspect all food vendors the day of the event. Have your permits prominently displayed.

2) TO-GO ALCOHOL (Market Street Restaurants ONLY)

- a. Market Street restaurants wishing to sell “to-go” beer & wine at the event must currently be licensed to sell “to-go” beer & wine within their establishment. If this applies, then the vendor **must apply for a special extension of their licensed premise**. Those interested in applying for an extension should review the information below and indicate your intention on your application. [This form](#) must be submitted to the Frederick County Liquor Board at least 14 days prior to In The Streets for review, and for joint approval by the Liquor Board and Celebrate Frederick.
- b. **No liquor or canned cocktails may be sold to-go.** *The only establishments that can sell canned cocktails are distilleries and liquor stores.*
- c. Booth must be located directly in front of your establishment.

3) FIRE MARSHAL REQUIREMENTS

- a. **Mobile Food Vendors (Trucks/Trailers):** Food Truck Annual Inspection - All mobile food vendors are required to have a current or completed annual safety inspection prior to the event. If you are operating out of a trailer or truck, you are required to complete and submit the [Mobile Food Vendor Application](#) via email to dfrsfiremarshal@frederickcountymd.gov.
- b. **Tents:** Vendors serving under a TENT are required to provide proof that all tent fabric meets the flame propagation performance criteria in NFPA 701, Standard Methods of Fire Tests for Flame Propagation of Textiles and Films (NFPA1, 2006 edition, Section

25.2.2.1). For additional important requirements and information please refer to the "[Guidelines for the Use of Tents.](#)"

- c. **Fire Extinguishers:** All vendors must ensure that the appropriate fire extinguishers are on site and current on inspections. An additional "Class K" fire extinguisher is required for any tent vendor preparing food that produces grease laden vapors. (E.g., Fryers, griddle tops.)

The following guidelines are based on the requirements of the State Prevention Code. Assistance in using these guidelines and meeting the requirements of the State Fire Prevention code is available from the Frederick County Fire / Rescue (FCFR) Fire Marshal's Office. For questions Email: dfrsfiremarshal@frederickcountymd.gov



**2025 In The Streets
Indemnification and Hold Harmless
Agreement for Food Vendors**

I, the undersigned, do hereby acknowledge that I have read and understand, and will abide by the vendor rules and regulations for the 2025 In The Streets Celebration. I further agree that if I have misrepresented my work or violated any part of the Agreement, the 2025 In The Streets Committee has the right to remove or terminate my participation without refund. I do hereby expressly agree to indemnify, defend, and hold harmless The City of Frederick, Celebrate Frederick, the In The Streets Committee, and any of their employees, agents, or representatives from any and all claims of bodily injury and/or property damage or loss arising out of the performance of this Agreement.

WITNESS, my hand as of this _____ (day) of _____ (month), 2025.

Name of Restaurant

BY: _____
Signature

Print Name and Title



APPLICATION

CONTACT NAME: _____

BUSINESS NAME: _____

MAILING ADDRESS: _____

BUSINESS PHONE: _____ EMAIL: _____

SALES TAX OR SOCIAL SECURITY NUMBER: _____

WEBSITE/SOCIAL MEDIA HANDLES: _____

Yes, I would like to participate in In The Streets as (select one):

Market Street Vendor –

_____ For Profit (10' X 10' - \$50; Up to 10' X 20' - \$300)
_____ Non-Profit (10' X 10' - \$50; Up to 10' X 20' - \$150)

Downtown Frederick Vendor –

_____ For Profit (10' X 10' - \$300; Up to 10' X 20' - \$600)
_____ Non-Profit (10' X 10' - \$200; Up to 10' X 20' - \$400)

City of Frederick Vendor –

_____ For Profit (10' X 10' - \$350; Up to 10' X 20' - \$700)
_____ Non-Profit (10' X 10' - \$250; Up to 10' X 20' - \$500)

Frederick County Vendor –

_____ For Profit (10' X 10' - \$400; Up to 10' X 20' - \$800)
_____ Non-Profit (10' X 10' - \$300; Up to 10' X 20' - \$600)

Outside of Frederick County Vendor –

_____ For Profit (10' X 10' - \$450; Up to 10' X 20' - \$900)
_____ Non-Profit (10' X 10' - \$350; Up to 10' X 20' - \$700)

_____ \$15 Late fee (if submitted after June 2, 2025)

TOTAL AMOUNT ENCLOSED

\$_____



In The Streets 2025 Food Vendor Application & Information

In The Streets Menu – To avoid duplicate menus, please list your menu and pricing below. We will also list your information on our event page on our website.

ITEMS	PRICES
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Market Street Restaurants Only: Will you be applying for a special extension of your license premise to sell to-go beer/wine at your In The Streets booth?

_____ Yes _____ No

This is an opportunity to promote your restaurant, therefore, please sell items that are on your regular menu. Participants on Market Street will be in front of their establishments. Those not located on Market Street will be assigned a space prior. If you have participated in the past, and have a preferred location, please indicate so here. The Committee will attempt to place you as requested.

Space location request: _____

TYPE OF OPERATION:

Check One → **TENT** _____ **TRAILER/TRUCK** _____
Check One Booth Size → **10' x 10'** _____ **Up to 10' x 20'** _____

TENT TYPE (If applicable):

_____ A canopy _____ A tent with sides _____ A trailer/truck

I have included a photo of my proposed set-up:

_____ Yes _____ No

Signature _____ Date _____

Please return your entire application, along with payment, by Monday, June 2 to:
The Office of Special Events, 121 N. Bentz Street, Frederick, MD 21701
Placement is not guaranteed after June 2 and a late registration fee of \$15 is assessed.
NO APPLICATIONS WILL BE ACCEPTED AFTER MONDAY, JULY 7.

FOR OFFICE OF SPECIAL EVENTS USE ONLY		
Payment Type: Cash Check MO CC		
Payment Info: _____	Event: _____	Event: _____
Amount: \$ _____	Account #: _____	Account #: _____
Date: _____	Allocation: \$ _____	Allocation: \$ _____